

Governance Committee
Minutes
March 16, 2006

Present

Suzanne Gries (Committee Chair), Alicia McRae, Lou Colwell (OSPI), Michael Raymond, Sara McQueed, Mark Harniss (UAP), Kelly Boston (DVR)

Staff

Ed Holen, Linda Walling

Adjustments to the Agenda

There were none.

Minutes

Mike R. moved and Sara seconded to approve the minutes as written. The motion carried.

Designated State Agency

Ed shared that he was looking into the Council being placed in another state agency or a non-profit. He feels that there are plusses and minuses to both. Currently Ed is looking at the Home Care Quality Authority Board (HCQAB). There are several commonalities between the Council and the HCQA. Ed and Mindy Schaffner, the HCQA Executive Director, are meeting with the Governor's Office at the end of April to discuss the possible move.

The Committee discussed the HCQA being a better fit for the Council. The Council and the HCQA would be able to share several of its resources and any budget savings for the Council could go towards the state plan activities. Some other Council's are their own state agency, most are in a designated state agency and two are a non-profit.

Ed stated that the HCQA receives its direction from a governing board. They receive federal and state funds. If the Council merged with the HCQA it would no longer pay any indirect, but would contract out for any needed services. The Council would need to revise its Executive Order. The Developmental Disabilities Life Opportunities Trust would like to stay with the Council.

Stipend Policy

The Committee reviewed the policy. They discussed the revisions from the January meeting.

Ed will meet with the Boards and Commissions to see if the policy is feasible to them.

Executive Director Evaluation

Ed reminded the Committee that the timeline for his evaluation was adjusted from September to May to coincide with CTED's request that all employee evaluation be done in May. The Committee reviewed the proposed evaluation and made some corrections/clarifications on the form.

Ed shared he will conduct a self-assessment. George will receive the evaluations and he will compile the responses. After both if these are completed they will discuss and enter them into CTED's evaluation form and submit to the agency.

Report to the Council

- Executive Director Feedback form

July Council meeting

- Update the Council's state agency designation/Executive Order
- Stipend Policy
- Policies needing to be revised

With that the meeting was adjourned.